



ST. AUGUSTINE'S SCHOOL ENROLMENT POLICY

RATIONALE

Catholic Education is based on an educational philosophy in which faith, culture and life are brought into harmony.

Once a child becomes a member of the Catholic Church through baptism, the parents and the church have a commitment to its new member. One of the obligations is to give the child the opportunity to be educated as a Catholic

AIMS

To provide an efficient process of enrolment that satisfies the needs of both students, parents and the school.

IMPLEMENTATION

Parents seeking application to enrol at St. Augustine's do so by lodging an application at the school.

Parents and students wishing to enrol will be interviewed by the Principal on behalf of the Canonical Administrator. Before any enrolment can be confirmed, it must receive the endorsement of the Canonical Administrator, in accordance with their duties under Canon Law.

The special needs of students shall be taken into account on an individual basis. The Principal in consultation with the Canonical Administrator will assess the school's capacity to provide adequate staffing resources and facilities such as to ensure that the school can provide effective teaching for the special needs of their students. The school will comply with the relevant Australian and Victorian Government legislation when considering the enrolment of a child with additional learning needs in a Catholic school.

Enrolment does not automatically follow as a result of an application. As there are limits to class sizes, children may have to be placed on a waiting list. Preference will be given to:

- Siblings of those already attending St. Augustine's Primary
- Those children and families who are involved members of a local Catholic community
- The children of Catholic families who have expressed a commitment to support the life of the Catholic school in the parish
- The children of other Christian families who have expressed a commitment to support the life of the school

- The children of other non-Christian families who have expressed a commitment to support the life of the school.

Students enrolling at our school as part of a prep intake will be required to provide a Baptism certificate, proof of age (indicating that they have turned 5 years of age by the 30th April of that year) and an immunisation certificate.

A child who is less than the minimum age of entry for Victorian schools but has transferred from an interstate school is eligible for enrolment. Evidence of age and full-time enrolment at the interstate school must be provided.

A child who is under the minimum age of enrolment can be enrolled only in very special circumstances.

Students will be allocated to classes according to a combination of class size and student need and Principal discretion.

If the application is accepted, it is understood that parents will comply with the spirit of the school's Mission Statement by:

- ✓ supporting and encouraging Gospel values and the standards or behaviour that those imply
- ✓ accepting and supporting the school rules
- ✓ supporting the school administration and teachers
- ✓ accepting that your child will participate fully in every aspect of the school program
- ✓ assisting wherever possible and supporting the activities and fund raising efforts of the Parents & Friends Association
- ✓ agreeing to pay such fees and mandatory levies as set by the School.

To be updated: 2018