



St. Augustine's Primary School

CRESWICK

REGISTERED SCHOOL NUMBER: 192



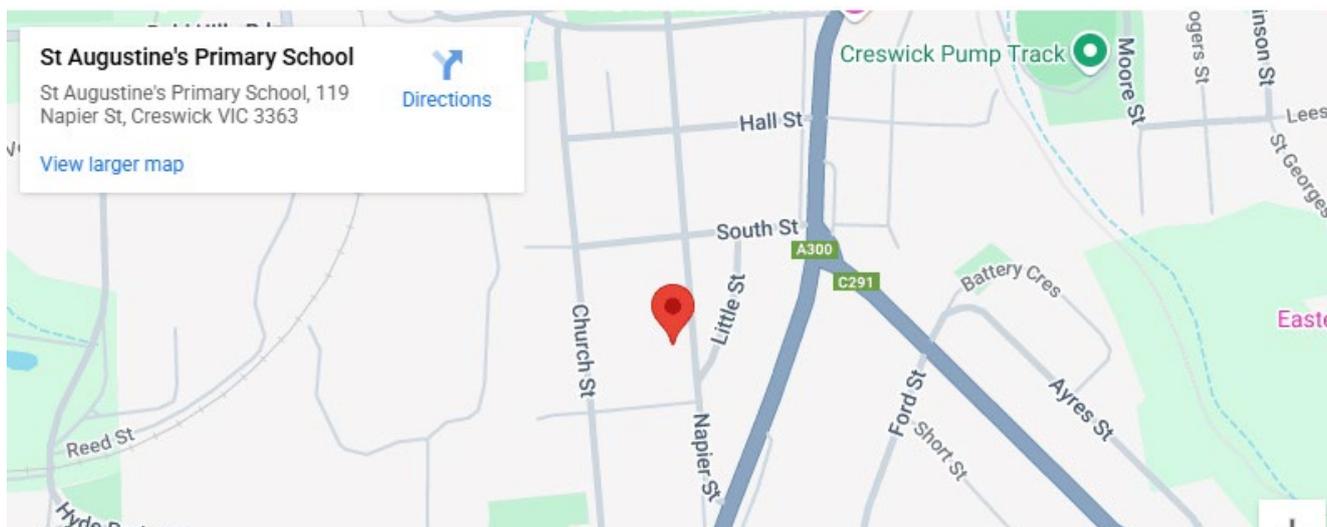
Parent Handbook 2026

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Introduction

Principal's Welcome



Welcome to St Augustine's Catholic Primary School Creswick! As the Principal of this dynamic and nurturing educational community, I am delighted to introduce you to our school and share what makes St Augustine's a unique place for learning and growth. At St Augustine's, we are deeply committed to the holistic development of our students, focusing not just on academic excellence, but also on their social and emotional well-being. Our educational philosophy is rooted in the **Science of Learning**, a pedagogical approach that combines research-based strategies to enhance student learning and retention. We believe in fostering a love for learning by creating an engaging, supportive, and intellectually stimulating environment where each student can thrive.

In addition to our robust academic program, we place a strong emphasis on **Social and Emotional Learning (SEL)**. We understand that students' emotional intelligence and well-being are crucial for their overall success and happiness. Our SEL initiatives help students develop essential skills such as empathy, resilience, self-awareness, and effective communication. These skills are integrated into daily activities and lessons, ensuring that our students grow into well-rounded, emotionally intelligent individuals.

We are also proud to offer a comprehensive support system for our students, including the invaluable services of a **school psychologist**. Our psychologist works closely with students, parents, and teachers to provide tailored support and interventions, ensuring that every student receives the care and guidance they need. St Augustine's Creswick boasts a variety of **specialist programs** designed to enrich our students' educational experience. Our **Science** program sparks curiosity and encourages analytical thinking through hands-on experiments and inquiry-based learning. In our **Art** classes, students explore their creativity and develop their artistic skills in a supportive environment. The **Japanese** language program offers students a window into a new culture and language, enhancing their global awareness and linguistic abilities. Our **Performing Arts** program provides students with opportunities to express themselves through drama, music, and dance, fostering confidence and artistic talent. Additionally, our **Physical Education** program promotes physical fitness, teamwork, and a healthy lifestyle through a wide range of sports and activities. At St Augustine's Creswick, we are dedicated to providing an education that prepares students for the challenges of the future while nurturing their individual strengths and interests. We invite you to explore our website to learn more about our programs, values, and the vibrant community that makes our school so special.

Thank you for your interest, and we look forward to welcoming you to St Augustine's Creswick. Feel free to call or visit our school anytime.

Regards,

Michael Heenan
Principal

Our School Vision

As a community, inspired by our Catholic faith, to fulfill the potential of every person in our school. We will be curious, optimistic and compassionate, striving to contribute positively to the world



Our School Mission

St Augustine's is a committed Catholic School that encourages open and active dialogue with other religious and philosophical views. Current research guides our operations and practices. We prepare our children for an everchanging world

We Value:

- Respect for the life and dignity of each person
- Justice in our actions and response to others
- Responsibility in our relationships
- Stewardship of the environment

Philosophy

Central to the St Augustine's Primary School, our philosophy is enacted via our day-to-day belief and application of our Vision and Mission Statement with an unequivocal commitment to fostering the dignity, self-esteem and integrity of students and providing them with a safe, supportive and enriching environment to develop spiritually, physically, intellectually, emotionally and socially.

Democratic Principles

St Augustine's promotes and communicates the principles and practices of Australian democracy by the following strategies:

1. The curriculum program is based on the Victorian Curriculum F-10 (which incorporates the requirements of the Australian Curriculum) and Awakenings Religious Education Curriculum (CEOB) and develops in students:
 - a lifelong sense of belonging to, and engagement with, civic life as an active and informed citizen in the context of Australia as a secular democratic nation with a dynamic, multicultural and multi-faith society
 - knowledge, understanding and appreciation of the values, principles, institutions and practices of Australia's system of democratic government and law, and the role of the citizen in Australian government and society
 - skills necessary to investigate contemporary civics and citizenship issues, and foster responsible participation in Australia's democracy
 - knowledge, skills and capacities and dispositions to participate in the civic life of their nation at a local, regional and global level (Victorian Curriculum and Assessment Authority, 2016).
2. The school's Australian Democratic Principles Statement is available on the [school website](#).
3. As part of the induction process, staff are made aware of the integration of the democratic principles into the curriculum and the life of the school.

School Overview

St Augustine's Primary School is a Catholic school that operates under the governance of the Diocese of Ballarat Catholic Education Limited (DOBCEL) with approximately 140 children from Foundation to Year Six. Diocese of Ballarat Catholic Education Limited (DOBCEL) is the company established by Bishop Paul Bird to become the governing body for schools in the Ballarat Diocese. This includes St Augustine's Primary School

St Augustine's is a Catholic primary school in Creswick, a part of the central highlands region of Victoria. The school was established in 1855 to meet the needs of families during the Gold Rush and was originally staffed by lay people. From 1885 until the 1970s the school was staffed by various religious orders and is now fully staffed by lay teachers again.

We maintain a strong commitment to the local parish and the wider Church community and strive to ensure that every child is embraced in a holistic education in which we are called to be living witnesses to the gospel values.

We provide a wide-ranging curriculum that incorporates all areas of the VELS. We work seriously to ensure the wellbeing of our students both academically and socially and use the services of Centacare to assist in meeting the emotional needs of children. At St Augustine's we provide intensive support programs in such areas as Reading Recovery, Extending Mathematical Understanding and Sustained Early Literacy Learning.

St. Augustine's Primary School is a caring community made up of people from a range of family, social and religious backgrounds. This caring community positively acts to serve the needs of each family.

A whole staff approach to dealing with school issues ensures that every effort is made for each child to enjoy success as they grow and develop within our supportive school community.

The information contained in this booklet covers a range of policy and procedural matters. As you browse this information, questions may arise – please do not hesitate to phone or call in at the School Office to discuss these with us.

Enrolment Information

We are delighted when prospective families visit to determine if St. Augustine's Primary School will be the right school for their children. For Foundation prospective families Open Day School Tours are run each Friday during Term 1 and Term 2. Please visit our website to register for a tour. Enrolments close for Foundation students in May of each year.

Please visit our website for all the up to date Enrolment Information at:

<https://www.sacreswick.catholic.edu.au/enrolment-information/>

Immunisation History Statements

When enrolling a child in primary school, parents are asked to provide the child's Immunisation History Statement. This shows whether a child has been immunised against diphtheria, tetanus, polio, measles, mumps, rubella, whooping cough and haemophilus influenza type B. Failure to provide the Immunisation History Statement could delay your child's enrolment to St. Augustine's Primary School.

Age

Only children who will be five, on or before the 30th April of the year they enter Foundation can be accepted.

Eligibility

Eligibility is set out in the DOBCEL Enrolment Procedures, this Policy is available on our website.

[St Augustine's Creswick I Enrolment Policy and Procedures](#)

Transfer of enrolments

When children are transferring from another school a transfer form is required. Copies of reports and record cards would also be appreciated to help the teacher assess the child and help the child settle in to school life. When the child is transferring to another school, parents will be issued with a transfer notice to be taken with them. Parents will also be asked to complete a 'Supplementary Enrolment Form' for their child's new school.

Additional enrolment information can be found on the school's website:

<https://www.sacreswick.catholic.edu.au/enrolment-information/>



Curriculum

St. Augustine's understands the importance and value of The Victorian Curriculum as it is a curriculum which provides a single, coherent and comprehensive set of prescribed content and common achievement standards, which schools use to plan student learning programs, assess student progress and report to parents. The Victorian Curriculum assists teachers to understand what is essential for students to achieve from Years Foundation to 10 in Victorian schools.

Student Wellbeing

At St Augustine's Primary School mental health and wellbeing is considered vital for learning and life. Children who are mentally healthy learn better, benefit from life experiences and have stronger relationships with family members, school staff and peers. Good mental health in childhood also provides a solid foundation for:

- managing the transition to adolescence and adulthood
- engaging successfully in education
- making a meaningful contribution to society

School is the most significant developmental context, after family, for primary school-aged children. Schools play a crucial role in building children's self-esteem and sense of competence. They can also act as a safety net and assist in protecting children from circumstances that affect their learning, development and wellbeing. Schools, working closely with families and the community, are key environments for comprehensively supporting children's mental health and wellbeing.

The Resilience, Rights and Respectful Relationships classroom (RRRR) program is a key component of our Social and Emotional Learning (SEL) Program.

RRRR provides an evidence-based approach to social and emotional learning developing the personal and social capabilities, including self-awareness, self-management, social awareness and social management. It also focuses on developing respectful relationships, including a focus upon gender, identity and positive gender relationships.



Child Safety

All students enrolled at **St Augustine's Primary School** have the right to feel safe and be safe. The wellbeing of children in our care will always be our first priority and we do not and will not tolerate child abuse. We aim to create a child-safe and child-friendly environment where children are free to enjoy life to the full without any concern for their safety. There is particular attention paid to the most vulnerable children, including Aboriginal and Torres Strait Islander children, children from culturally and/or linguistically diverse backgrounds, and children with a disability.

St Augustine's adheres to the Victorian Catholic Schools Statement of Commitment to Child Safety which is on display in our school and can be viewed on our web page [here](#).

St Augustine's Primary School is proactive in achieving compliance with the Child Safe Standards and is committed to continually monitor, review and evaluate our policies and practices to:

- maintain the requirements
- provide advice and support to create to awareness, understanding and
- implement organisational preventative measures to ensure the safety of all students at St Augustine's Primary School.

Our staff are committed to understanding and accepting the associated policies and Code of Conduct and Catholic Professional Standards which gives clarity and clear direction for Child Safety.

For further information in regard to child safety, you can access the Commission for Children and Young People site [here](#).

To access our Child Safe Policy Documents, you can click [here](#) to view our Policy Page which includes the [St Augustine's Safeguarding Children and Young People Code of Conduct](#).



Forms and Expectations

Attendance and Absence

Parents are requested to encourage regular attendance and punctuality as both are essential for progress.

A sick child should be kept at home if she/he does not feel well enough to work. Sick children at school may contribute to the spreading of illness.

When a child will not be attending school or will be late, we ask that parents complete an absentee form in PAM before 9.30 am to let us know or ring school (5345 2106) Should we not hear, we will send a text message and/or ring to confirm the child is absent.

If a family holiday is to be taken during school time, we ask that both the classroom teacher and administrative staff (via PAM absentee form) be notified.

PAM - Contact, Medical Information, Permission Notes, Parent Notified Absences, Transport (bus), Semester Reports

Our school has adopted a health, safety and electronic consent form application in PAM. This application provides parents the opportunity to update vital medical and contact information promptly and accurately while providing the school with instant access to the emergency information provided by parents. It can be updated directly through a mobile device/tablet/laptop/PC. Through PAM, excursion permission forms are also sent home to parents electronically and permission accepted or denied. Permission is required through PAM before children can leave the school grounds for an excursion. Children without permission will not be allowed to leave the school – verbal permission is not acceptable.

School Records

The school maintains a file of parents' names, addresses, telephone numbers and emergency contacts. This file is used to contact parents for a range of reasons, including when a child is ill or injured. It is imperative that this information be accurate, and it is requested PAM is updated to reflect any change to address, telephone number, emergency contact person, etc.

It is a parental responsibility to inform the school of any relevant information that may affect a child at school, particularly in relation to illnesses, allergies, etc. Once again, this information needs to be updated in PAM.

All information that is collected during the course of a child's schooling is treated in accordance with the relevant privacy legislation and guidelines. All files are confidential.

Playground Interactions and Supervision

Children are encouraged to use the playground in a safe, sensible and responsible manner and are asked to remember that everyone has rights to be respected, responsibilities to uphold in playing fairly and rules to follow. Children will be supervised in the playground by staff who will be allocated playground duties. These duties ensure active supervision is provided during play times and before and after school.

Staff on duty wear a fluoro vest for easy visibility and carry a basic first aid kit.

Building a safe and supportive environment at St Augustine's

St Augustine's Primary School is committed to a safe and supportive environment. This is characterised by fairness, mutual trust, respect and reconciliation. Those in leadership positions have a key role in promoting an environment and building community based on these values.

A safe and supportive environment is developed when all members of a school community promote open communication, tolerance and positive relationships and embrace responsive, just and transparent processes. When clear preventative policies and practices are applied consistently and issues that can give rise to complaints are identified early, matters can be resolved before they escalate to the point where relationships are damaged. To promote positive and effective relationships all members of the school community are encouraged to recognise the distinction between personal and professional conflict so that appropriate relationships can be maintained, even where there might be professional disagreement.

Complaints

Complaints and suggestions can be opportunities for growth and improvement for our school. A community that is open to complaints and suggestions is characterised by signs of impartiality and confidentiality, respect for the dignity of those involved, and is proactive in ensuring there is no fear of victimisation.

The processes outlined in the St Augustine's Complaints Handling Policy are to ensure procedural fairness, with a fair hearing and a reasonable decision.

You can access the St Augustine's Complaints Handling Policy via the Schools Policy page on the schools website [here](#).



General Information

School Routines

School commences at 8.55am and finishes at 3.14pm.

School Yard supervision commences at 8.30am. Due to the lack of direct supervision we do not encourage early arrivals and request that parents do not drop children off prior to 8.30am.

Students who have not been picked up from school by 3.30pm will be moved to the Administration building for supervision.

School Hours

School Office Hours – 8.30am to 4.30pm during school terms.

Parent Meeting can be booked from 8.45am – 8.55pm

Session 1	9.00 am – 9.48 am
Burst Fruit Snack -	9.48 am – 9.54 am
Session 2	9.54 am – 10.42 am
Session 3	10.42 am - 11.30am
First Break	11.30am – 12.10 am
Lunch	12.10pm – 12.20 pm
Session 4	12.20 pm – 1.08pm
Session 5	1.08 pm – 1.56pm
Second Break	1.56pm – 2.16 pm
Snack	2.16pm – 3.14 pm

Staff Team 2025

The Staff from St Augustine’s would like to formerly welcome you to our school community. Our Staff are listed on the School web page and can be accessed [here](#).

School Newsletter

Our Newsletter is emailed to parents each fortnight.

School Website

Our school website address is <https://www.sacreswick.catholic.edu.au/> The website provides a lot of information about the school. It is recommended you take some time to visit our website and become familiar with its content. St Augustine’s Policy’s and Procedures can be accessed via the Policy tab [here](#).

Parent Access Module (PAM)

PAM is an online tool which provides parents with quick, easy and confidential access to a range of information specific to their child. This information includes attendance records, school reports, behaviour tracking and other relevant information. It is accessed via the website:

<https://www.sacreswick.catholic.edu.au/for-parents/pam/>

Each parent/carer is supplied with a relevant log-in and password. It is recommended to select My Settings and enter an email address and change the password if necessary. If you wish to change the Username allocated please contact the school. Click on the student's name to access all of the information relevant to that student.

School Facebook

St Augustine's Primary School has a Facebook Page to keep up to date with social events and things happening around the school.



Please note this site will be moderated and untoward comments will be censored.

We encourage people to use the site to keep abreast of school events as photos are updated regularly!

<https://www.facebook.com/share/19HdyPyt81/?mibextid=wwXlfr>

Homework

All children attending St Augustine's Primary School are expected to complete home tasks. In our school we use homework as a tool to practice skills and to show our learning to our parents. All children are asked to read every day at home.

Year Level Recommended Time (daily)

- Foundation 10-15 mins
- Years 1/2 10-15 mins
- Years 3/4 15-20 mins
- Years 5/6 20-25 mins

Lost Property

Please name all items, including all items of school uniform, lunch boxes, drink bottles etc. This helps to keep track of things and assists in returning items to their owners. A lost property box is located in the air-lock area.

Sunsmart

St Augustine's adopts a proactive Sunsmart approach which applies for Terms One and Four. And includes the following:

- Children wear hats for all outdoor activities both on and off the school property. This includes all lunch and recess breaks, sporting events and activities.
- Children are asked to wear sunscreen and to bring sunscreen in their bags to reapply.
- Children will be responsible for wearing hats, appropriate sunsmart clothing and sunscreen. Teachers will ensure that children wear their hats and will give reminders about sunsmart clothing and sunscreen.
- Children will be encouraged to use sip-bottles of water in class and to seek shady areas of the school grounds during recess and lunch.
- On excessively hot days, the play areas of the grounds will be modified for recess and lunch breaks. Sedate, relaxed activities will take place in the shade on very hot days during recess and lunch.
- Children may wear sunglasses for their eye protection.
- Consideration will be given to the timing of outdoor activities during hot weather.
- Children who do not have a hat at lunch and recess times will be asked to stay in the undercover area. Our policy states: No hat. No play.

Excursions, Incursions, Guest Speakers and Performances

These events are planned to support Learning or to celebrate significant events in the life of the school. Parents will be required to sign a consent form in PAM for travelling by bus outside the city limits. The beginning of the year PAM Medical and Permission Form includes permission for travel within the city limits during the year. Notification of events is given in the newsletter or via a class notification.

Lunches

Our school is committed to creating a sustainable environment. As part of our environmental program, students are encouraged to bring nutritious, 'wrapper free' lunches - using reusable, recyclable packaging supports this initiative. Wrappers are to be taken home and disposed of at home. Children are encouraged to minimise waste: any waste generated is separated into recyclables, chicken food, compost, paper and landfill.

Children are supervised by the classroom teacher whilst eating their lunch.

Healthy Eating

Healthy eating has a long-lasting and positive impact on a child's growth, development and health. Encouraging your child to make healthy food choices and to regularly drink water will impact significantly on their wellbeing. Healthy eating and drinking will also maximise your child's concentration and ability to learn.

Foods eaten at school contribute significantly to your child's daily nutrient intake and also have a considerable influence on the development of their eating habits, growth patterns and energy levels. You have an important role to play in ensuring your child eats well and stays active.

Physical Activities

Physical Education, Sport and Swimming are part of the Physical Education Curriculum in the school. A comprehensive swimming program is run annually. A tabloid/athletics sports day is also held. Students also participate in Goldfields Association sports days throughout the year including cross country, football, netball etc. with other local schools.

Anaphylaxis and nut products

At times, St Augustine's will have students who have a severe allergy to all nuts and nut products. Exposure to very small amounts could be serious and life threatening for them.

It is essential that we all play a role in supporting these children and their families with this very important issue. As a result of the seriousness of this issue, we request that parents/caregivers do not send products to school that have nuts listed on the ingredients section of the packaging.

Positive Behaviour Management

At St Augustine's Primary School, we believe that the responsibility for the growth and development of each child is a partnership between teachers, parents, caregivers and children. Consequently, our Positive Behaviour Management Policy recognises that the members of the school community have certain rights and therefore responsibilities to uphold the rights of others, within the school.

The St Augustine's Positive Behaviour Policy and Procedures can be accessed via the Policy page or at this [link](#).

Student Reports

Parents/Caregivers will receive two formal written reports throughout the school year: at the end of Semester 1 and at the end of Semester 2. These written reports will ensure that your child's performance will be accurately reflected in an easy to understand format. Each report is written in plain English and indicates how your child is performing against consistent state-wide standards. The reports also set out a future learning plan and suggest ways that you can help at home. The reports are available on PAM each semester.

Parent/Teacher Interviews

Formal Parent-Teacher interviews are held twice each year as notified via the school newsletter.

Parent-Teacher interviews give you the opportunity to:

- discuss how your child is progressing both academically and socially
- see examples of work
- get to know your child's classroom teacher
- find out about plans for your child's future learning

Parents are encouraged to maintain contact with their child's classroom teacher. If you have any concerns about your child's progress, you are invited to discuss these with the teacher as they arise. Please contact the school office or speak with your child's teacher to arrange a mutually convenient time. Specific concerns should also be discussed with the Principal.

Individual Needs

Special needs of students are catered for in the classroom by the child's classroom teacher. Some individual learning needs are met with specific one-to-one support or specialist programs. Parents will receive notification if their son or daughter is to be withdrawn for special programs.

Student progress in this area will be updated at Parent-Teacher interviews, in reports and Program Support Group (PSG) meetings held throughout the year. Parents of students with special needs are asked to forward any relevant documentation to Celly Csorba – Learning Diversity. Parents are also invited to make an appointment with the classroom teacher to discuss any issues or concerns.

Program Support Group Process

The Program Support Group meets regularly to consider special issues in relation to meeting the individual needs of children with special needs. School staff who work directly with the child may be involved in the meeting, together with the child's parents and staff from the Catholic Education Office or other outside agencies e.g. Psychologist, Speech Pathologist, Special Education Advisor. These meetings are chaired by the Schools Learning Diversity leader, with detailed minutes kept as confidential file documents.

Volunteering

All parents/caregivers participating in volunteer activities with St Augustine's will be required to complete a Volunteer Induction. This will include training to ensure understanding of Child Safe Standards requirements and adhering to the St Augustine's Volunteer Policy and Procedures. It is required before you can commence volunteering at St Augustine's that you:

1. Complete the Volunteer Induction training
2. Read, agree to and sign the St Augustine's Safeguarding Children and Young People Code of Conduct.
3. Complete the Volunteer Responsibility Agreement Form
4. Provide the School with a copy of your WWCC

NOTE: all documentation will be captured via the Schools Passtab sign in.

Parents who are regularly involved in school activity and require a current Working with Children Check can access Information about the Working with Children Check requirements via:

<http://www.workingwithchildren.vic.gov.au/>

School Advisory Council (SAC)

The School Advisory Council consists of St Augustine's Community Representatives and members of school leadership. The Council meets once a term and consists of: Principal, Staff Member, and elected Parent Representatives.

The following are some ways the School Advisory Council supports the school and the principal:

- provide a voice for members of the school community
- actively support, in collaboration with the local parish, the Vision and Catholic Identity of the school
- provide support into and support for strategic planning and directions
- actively support and promote the Child Safe Standards
- actively support the Principal in the encouragement of family engagement
- support the ongoing sustainability of the SAC and its members in its succession and learning

Getting to and from School Safely

Drop off and Pick Up Guidance

The school is situated in an area of limited traffic although very busy at pick up and drop off times. Adherence to the traffic laws by everyone (parents, children and the wider public) is essential.

Parents delivering or collecting children are asked to set the example by obeying all road rules and laws. This particularly applies to the practice of double parking, parking in no parking zones and disregarding the speed limits within the school speed zone.

Health and Well Being

School Nurse

Routine examinations are carried out each year on Foundation pupils and on other children who have been referred by a parent or teacher. Parental permission is sought for these examinations, which are conducted by the School Nursing Service.

Counselling Services

The school has a qualified Psychologist who works on a part-time basis and can provide access to psychological services upon request.

Illness

When your child is sick at school

Parents are contacted where it is felt that children would be better placed at home. Children who have mild illnesses, such as coughs and colds, cannot be supervised in rooms during lunch and recess times. They are placed in the sick bay whilst their parents/caregivers are contacted. The sick bay location allows for direct supervision from the administration/first aid officer. An adult is on sick bay duty each recess and lunch time. Details of exclusion periods for common illnesses are found in the table on the next page.

Injured and seriously ill children

All children have a PAM profile that is updated at the start of every school year. These profiles accompany the teacher whenever the class is out of the school. The profiles also contain emergency contact details and give permission for the child to receive basic first aid.

Asthmatics and those suffering from allergic reactions (i.e. Anaphylaxis) are required to have an Action Management Plan signed off by a doctor each year. Before attending a school camp, asthmatic children must also have an asthma camp form filled in and signed off. Parents must provide asthma pumps and Epi-pens for their children to use at school and check the 'use-by' dates on this medication at the beginning of each school year.

When a child has a minor injury, the teacher on yard duty sends them to the sick bay and staff rostered for First Aid duty attends to them. When a child is injured or seriously ill, parents are contacted so they can advise on the appropriate treatment. When parents and emergency contacts cannot be contacted, the school takes appropriate emergency action. In most cases, this action would include sending the child by ambulance to the casualty section of the hospital, or referral to the family doctor.

Details of serious accidents are recorded with Work Safe Victoria, as required by legislation.

EXCLUSION TABLE FOR SCHOOLS

Table: Minimum period of exclusion from primary schools and children's services for infectious diseases cases and contacts (Part 7, Schedule 7)

Public Health and Wellbeing Regulations 2010,

Conditions	Exclusion of cases	Exclusion of contacts
Chickenpox	Exclude until all blisters have dried. This is usually at least 5 days after the rash appears in unimmunised children, but may be less in previously immunised children	Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise not excluded
Conjunctivitis	Exclude until discharge from eyes has ceased	Not excluded
Cytomegalovirus (CMV) infection	Exclusion is not necessary	Not excluded
Diarrhoeal illness	Exclude until there has not been vomiting or a loose bowel motion for 24 hours	Not excluded
Diphtheria	Exclude until medical certificate of recovery is received following at least two negative throat swabs, the first not less than 24 hours after finishing a course of antibiotics and the other 48 hours later	Exclude family/household contacts until cleared to return by the Chief Health Officer
Glandular fever (Epstein-Barr Virus infection)	Exclusion is not necessary	Not excluded

Hand, Foot and Mouth disease	Exclude until all blisters have dried	Not excluded
Haemophilus influenzae type b (Hib)	Exclude until 48 hours after initiation of effective therapy	Not excluded
Hepatitis A	Exclude until a medical certificate of recovery is received, but not before 7 days after the onset of jaundice or illness	Not excluded
Hepatitis B	Exclusion is not necessary	Not excluded
Hepatitis C	Exclusion is not necessary	Not excluded
Herpes (cold sores)	Young children unable to comply with good hygiene practices should be excluded while the lesion is weeping. Lesions to be covered by dressing, where possible	Not excluded
Human immuno-deficiency virus infection (HIV)	Exclusion is not necessary	Not excluded
Impetigo	Exclude until appropriate treatment has commenced. Sores on exposed surfaces must be covered with a watertight dressing	Not excluded
Influenza and influenza like illnesses	Exclude until well	Not excluded unless considered necessary by the Chief Health Officer

Leprosy	Exclude until approval to return has been given by the Chief Health Officer	Not excluded
Measles	Exclude for at least 4 days after onset of rash	Immunised contacts not excluded. Unimmunised contacts should be excluded until 14 days after the first day of appearance of rash in the last case. If unimmunised contacts are vaccinated within 72 hours of exposure with any infectious case, or received Normal Human Immunoglobulin (NHIG) within 144 hours of exposure of any infectious case, they may return to the facility
Meningitis (bacterial other than meningococcal meningitis)	Exclude until well	Not excluded
Meningococcal infection	Exclude until adequate carrier eradication therapy has been completed	Not excluded if receiving carrier eradication therapy
Mumps	Exclude for 5 days or until swelling goes down (whichever is sooner)	Not excluded
Molluscum contagiosum	Exclusion is not necessary	Not excluded
Pertussis (Whooping cough)	Exclude the child for 21 days after the onset of cough or until they have completed 5 days of a course of antibiotic treatment	Contacts aged less than 7 years in the same room as the case who have not received three effective doses of pertussis vaccine should be excluded for 14 days after the last exposure to the infectious case, or until they have taken 5 days of a course of effective antibiotic treatment

Poliovirus infection	Exclude for at least 14 days from onset. Re admit after receiving medical certificate of recovery	Not excluded
Ringworm, scabies, pediculosis (head lice)	Exclude until the day after appropriate treatment has commenced	Not excluded
Rubella (German measles)	Exclude until fully recovered or for at least four days after the onset of rash	Not excluded
Severe Acute Respiratory Syndrome (SARS)	Exclude until medical certificate of recovery is produced	Not excluded unless considered necessary by the Chief Health Officer
Shiga toxin or Verotoxin producing Escherichia coli (STEC or VTEC)	Exclude if required by the Chief Health Officer and only for the period specified by the Chief Health Officer	Not excluded
Streptococcal infection (including scarlet fever)	Exclude until the child has received antibiotic treatment for at least 24 hours and the child feels well	Not excluded
Tuberculosis (excluding latent tuberculosis)	Exclude until receipt of a medical certificate from the treating physician stating that the child is not considered to be infectious	Not excluded
Typhoid fever (including paratyphoid fever)	Exclude until approval to return has been given by the Chief Health Officer	Not excluded unless considered necessary by the Chief Health Officer

Explanatory notes:

- Diarrhoeal illness includes instances where certain pathogens are identified including Amebiasis (*Entamoeba histolytica*), *Campylobacter* spp., *Salmonella* spp., *Shigella* spp. and intestinal worms, but is not limited to infection with these pathogens.
- ‘Medical certificate’ means a certificate of a registered medical practitioner.
- Exclusion of cases and contacts is not necessary for latent tuberculosis.

Family Fee Assistance Scheme

In 2011 the Ballarat Diocese introduced the Family Fee Assistance Scheme. The scheme offers a family fee discount to those families who hold a health care card. Please find the application form on our website [here](#).

School Fees and Levies

School Fees and Levies are set at the end of each school year for the following twelve-month period. Detailed information and a payment plan sheet will be available in Term 4 for the following school year. Payment options available are Direct Debit, Eftpos, cash or cheque.

While it is the expectation of the school that, at a minimum, a payment equal to the amount of one term's school fees, is paid by the end of each school term," parents who experience difficulty in meeting their school fees are asked to make an appointment with the Principal where the matter will be discussed in total confidence.

The fee schedule for 2026 can be found on the School web page [here](#).

Uniform

It is St Augustine's expectation that every child will wear the correct uniform at all times and:

- any uniform variations will be negotiated with the Principal.
- every article of clothing to be named.
- uniform to be neat and clean; shoes to be clean.
- students take good care of and have pride in their uniform.
 - summer uniform is worn in Terms 1 and 4.
 - winter uniform is worn in Terms 2 and 3.

Note that there is a transition period for the first 2 weeks of Terms 2, 3 and 4 where either uniform can be worn depending on the weather.

All required summer and winter uniform items for our school are available from Preferred Supplier:

PSW Uniforms, 1013 Howitt Street, Wendouree. Ph: 9768 0305

Black school shoes are available from Faulks and Athletes Foot.

St Augustine's have a Second-Hand Uniform Shop which has a supply of second-hand uniforms. Please enquire at the Office for browsing and purchasing.

SUMMER Uniform – Terms 1 & 4 - Boy's Uniform	Winter Uniform - Term 2 & 3 - Boys Uniform
Black leather school shoes – black runners/athletic shoes not accepted	Black leather school shoes – black runners/athletic shoes not accepted
Navy Socks	Navy Socks
Maroon school polo shirt (short sleeve)	Maroon school polo shirt (short/long sleeve)
Navy gabardine shorts	Navy gabardine pants
Navy V-neck school jumper	Navy V-neck school jumper
Navy school hat (broad brimmed OR bucket)	

SUMMER Uniform – Terms 1 & 4 - Girls Uniform	Winter Uniform - Term 2 & 3 - Girls Uniform
Black leather school shoes – black runners/athletic shoes not accepted	Black leather school shoes – black runners/athletic shoes not accepted
Navy Socks	Navy tights or navy socks
	Maroon school polo shirt short or long sleeve.
Patterned summer school dress & navy shorts or	School Tartan tunic or
Maroon School polo top & Navy shorts	Navy gabardine pants
Navy V-neck school jumper	Navy V-neck school jumper
Navy school hat (broad brimmed OR bucket)	

Sports Uniform – Boys	Sports Uniform – Girls
Runners (Casual sneakers not accepted)	Runners (Casual sneakers not accepted)
Navy Socks	Navy Socks
Navy track pants/shorts (cuffed or straight leg)	Navy track pants/shorts (cuffed or straight leg)
Maroon School polo top (short/long sleeve)	Maroon School polo top (short/long sleeve)
School Rugby top	School Rugby top

Other Uniform requirements

Other Uniform requirements	
School Bag	Navy school bag with logo
Extras	<ul style="list-style-type: none"> ● Navy school beanie (no alternative beanies accepted) ● Navy school soft shell jacket
Additional Information	<ul style="list-style-type: none"> ● Year 6 Polo Tops to be determined each year by the Year 6 Teacher and class. Polos can be worn as a replacement of the maroon school polo shirt.
Jewellery	<ul style="list-style-type: none"> ● Stud earrings only ● No body piercing is acceptable ● Necklaces must be worn beneath clothing ● A watch is acceptable.
Hair	<ul style="list-style-type: none"> ● If hair is longer than shoulders it must be tied back ● Natural hair colour only ● Navy/maroon hair ribbons can be worn Navy/maroon/natural colour hair ties and clips can be worn
Nail Polish	<ul style="list-style-type: none"> ● No coloured nail polish to be worn.
Undershirts	<ul style="list-style-type: none"> ● Any undershirts (e.g: t-shirts/singlets) must not be visible under school polo shirt.
Scarves	<ul style="list-style-type: none"> ● Navy or Maroon scarves are acceptable.
Jackets	<ul style="list-style-type: none"> ● If the school soft shell jacket is worn, students do not need to wear the school V-neck jumper or rugby top underneath. However, if an alternate jacket is worn, the school jumper must be worn as well.